

INTERNATIONAL EXCHANGE **PROGRAMMES**

2024-2025

100+ nationalities on campus

182 partner universities

8,600 students







ERASMUS CODE : F LILLE 15 INSTITUTION WEBSITE : WWW.EDHEC.EDU

EDHEC INTERNATIONAL CONTACTS



LILLE CAMPUS

24 Avenue Gustave Delory CS 50411 59057 Roubaix Cedex 1, France



NICE CAMPUS

Promenade des Anglais BP 3116 06202 Nice Cedex 3, France

INSTITUTIONAL CONTACTS

Mr Richard PERRIN

Associate Dean for International Relations | richard.perrin@edhec.edu

Ms Sophie SIMARD

Head of International Development, Partnerships & Agreements sophie.simard@edhec.edu

Ms Caroline DARRIGUES

Manager of Study Abroad Office, Double Degree, Existing partnerships agreements, Student Mobility – Incoming & Outgoing <u>caroline.darrigues@edhec.edu</u>

STUDY ABROAD OFFICE (SAO)

Ms Caroline DARRIGUES

Manager of Study Abroad Office, Double Degree, Existing partnerships agreements, Student Mobility – Incoming & Outgoing | <u>caroline.darrigues@edhec.edu</u>

INCOMING STUDENTS

Ms Virginie GHESQUIERE Study Abroad Office Incoming Exchange Students - Lille Campus virginie.ghesquiere@edhec.edu



Ms Zuzana SEDLACKOVA Study Abroad Office Incoming Exchange Students - Nice Campus iro.coordinators@edhec.edu



OUTGOING STUDENTS

Ms Anja HERZOG - Academic matters | Outgoing Lille Campus | anja.herzog@edhec.edu Ms Caroline DARRIGUES - Academic matters | Outgoing Nice Campus | caroline.darrigues@edhec.edu Ms Virginie GHESQUIERE - Practical matters | Outgoing - Latin & North America / Spain / Switzerland / UK | virginie.ghesquiere@edhec.edu Ms Stéphanie DANES - Practical matters | Outgoing Europe / Erasmus | stephanie.danes@edhec.edu Ms Zuzana SEDLACKOVA - Practical matters | Outgoing Oceania, Asia & Middle East | iro.coordinators@edhec.edu

INTERNATIONAL STUDENTS OFFICE (ISO)

Ms Céline MARSY

Manager of International Students Office

Ms Citlally MEJIA International Students Office Advisor

edhecwelcome2lille@edhec.edu



Ms Palaman GBAMPOK International Students Office Coordinator

Ms Leila RAHMEOVA International Students Office Advisor

welcome.2nice@edhec.edu

https://www.edhec.edu/en/iso/international-student-office



IMPORTANT DATES – DEADLINES

FALL SEMESTER 2024

MARCH 15	Double Degree Applications - programme validation request	
APRIL 3	Online nomination deadline for partner institutions	
APRIL 25	Application deadline for exchange students	
MAY-JUNE	Course registration deadline for students	

LILLE CAMPUS

AUG 26	Welcome session & Beginning of classes Pre-Master
AUG 29	Mandatory orientation Master 1 & 2
SEPT 3	Beginning of classes Master 1
SEPT 5	Beginning of classes Master 2
DEC 19	End of classes including exams PM
DEC 20	End of classes including exams
DEC 20-JAN 7	Re-sit exams: Pre-Master (on
MAR 4 – 5	campus)
MAR 18 –25	Re-sit exams: Master 1 (on campus)
MAR 3 – 7	Re-sit exams: Master 2

NICE CAMPUS

AUG 29	Mandatory orientation Master 1 & 2
SEPT 2	Beginning of classes Master 1
SEPT 3	Beginning of classes Master 2
DEC 20	End of classes including exam
FEB 26 & 28	Re-sit exams: Master 1 (on campus)
MAR 03 – 07	Re-sit exams: MSc FENG
MAR 10 – 14	Re-sit exams: MSc ACF -CFB - IFIN





SPRING SEMESTER 2025

SEPT 29	Online nomination deadline for partner institutions
OCT 10	Application deadline for exchange students
NOV 20	Course registration deadline for students

LILLE CAMPUS

JAN 3	Mandatory orientation Pre-Master, Master 1 & 2
JAN 6	Beginning of classes Pre-Master, Master 1 & 2
MAY 2	End of classes incl. exams Master 2
MAY 6	End of classes incl. exams Pre-Master & Master 1
JUN 16 – 20	Re-sit exams Pre-Master & Master 1 &
MAY 5 – 9 JUN 16 – 20	Re-sit exams core courses Re-sit exams personnalisation Master 2

NICE CAMPUS

JAN 3	Mandatory orientation Master 1 & 2
JAN 6	Beginning of classes Master 1 & 2
MAY 13	End of classes incl. exams Master 1
MAY 16	End of classes incl. exams Master 2
JUN 23-27	Re-sit exams Master 1 (on campus)
JUN 23-27	Re-sit exams Master 2 (online)

NOMINATION & APPLICATION PROCESS

DOUBLE DEGREE PROGRAMME APPLICATION PRE PROGRAMME VALIDATION REQUEST

Partner institutions will be asked to submit their selected Double Degree students' academic files for programme prevalidation by completing request form.

Required documents

- recommendation letter from professor
- · Certified fluent English (TOEFL, TOEIC, IELTS) based on agreement
- Copy of official latest grade transcripts

- Bachelor's degree & transcripts

Students CV & motivation letter

- · Scholastic potential (GMAT) if already available

NOMINATION PROCESS - ONLINE ONLY

Partner institutions will be asked to nominate all their students (simple exchange/QTEM/Double Degree) through EDHEC online platform. An e-mail with all necessary information (URL, username, password) will be sent to partner institutions mid-March for fall / mid-September for spring semester.

APPLICATION PROCESS - ONLINE ONLY

Nominated students receive an e-mail with online application instructions after the nomination period deadline. **Required application documents:**

Simple Exchange programme

- · 1 recent headshot photo (jpeg format)
- · Copy of passport (or ID card for European students)
- · Copy of official latest grade transcripts
- · Bachelor's degree MSc students only
- Resume or CV MSc students only
- Motivation letter MSc students only (optional)

Double Degree programme

- ·1 recent headshot photo (jpeg format)
- · Copy of passport (or ID card for European students)
- · Scholastic potential (GMAT)
- (students must also upload on application portal all documents required for programme prevalidation)

* Only documents in English or French are accepted * Unofficial transcripts are accepted only if stamped / signed by the home university * Incomplete applications will not be processed.

Final decision regarding admission to the MSc Programme is at the discretion of the Programme Director and EDHEC.

COURSE SELECTION

Course selection will take place after confirmation of admission. Students must select courses only from the programme they have been accepted to (either in Nice or Lille campus). It is not possible to combine courses from different levels / programmes.

Simple Exchange programme

- Course registration will take place <u>online only</u> and must be finalized within the deadline.
- Learning agreement (signed by student/home institution) must be uploaded on the platform within deadline.
- · Erasmus OLA (through EWP portal) must be completed before the start of the semester

IMPORTANT: for Erasmus OLA use following <u>contact</u> instruction to insert on EWP platform

Double Degree programme

- · Must follow all courses within their programme.
- May be required to follow summer Online Foundation
- courses (confirmed by EDHEC academic director)
- · Waivers possible after revision
- · Learning Agreement will be processed before the start of the semester.

French language courses are offered to visiting students free of charge (both at EDHEC Lille and Nice campus). Regular term courses (Fall and Spring semester). Level placement test is organized for the students registered to the course before the semester start (Levels: beginner, intermediate, advanced/Business French).

List of available programmes and syllabi for AY 2024/2025 available on next page.

ACADEMIC INFORMATION – SAO LILLE CAMPUS



PRE-MASTER LEVEL

Grande Ecole programme

Students can choose only one Track:

– English Track

- Classic Track (mixed English/French courses)

Course list 24-25 Course list 24-25 Syllabi 24-25 Syllabi 24-25

MASTER LEVEL 1

 Business Management track
Upper Undergraduate Students
(taught in English)

Course list 24-25 Syllabi 24-25

Syllabi Electives <u>S1</u> & <u>S2</u>

MASTER LEVEL 2 – MASTER OF SCIENCE

MSc programmes (all taught in English) for students who have completed their Bachelor studies (180 ECTS)

 MSc in Creative Business & Social Innovation 	<u>Course list 24-25</u>	<u>Syllabi 24-25</u>	Syllabi Electives <u>S1</u> & <u>S2</u>
MSc in Entrepreneurship & Innovation (Mostly on Jean Arnault Campus - <u>virtual visit</u>)	<u>Course list 24-25</u>	<u>Syllabi 24-25</u>	Syllabi Electives <u>S1</u> & <u>S2</u>
• MSc in Global Sustainable Business	<u>Course list 24-25</u>	<u>Syllabi 24-25</u>	Syllabi Electives <u>S1</u> & <u>S2</u>
• MSc in Marketing Management	<u>Course list 24-25</u>	<u>Syllabi 24-25</u>	Syllabi Electives <u>S1</u> & <u>S2</u>
• MSc in Management & leadership	<u>Course list 24-25</u>	<u>Syllabi 24-25</u>	Syllabi Electives <u>S1</u> & <u>S2</u>
 MSc in Strategy, Organisation & Consulting 	Course list 24-25	<u>Syllabi 24-25</u>	Syllabi Electives <u>S1</u> & <u>S2</u>
MSc in Marketing Analytics	<u>Course list 24-25</u>	<u>Syllabi 24-25</u>	Syllabi Electives <u>S1</u> & <u>S2</u>
LLM in Law and Tax Management	<u>Course list 24-25</u>	<u>Syllabi 24-25</u>	Syllabi Electives <u>S1</u> & <u>S2</u>
 MSc in Data Analytics & Artificial Intelligence (Fall semester only) 	<u>Course list 24-25</u>	<u>Syllabi 24-25</u>	Syllabi Electives <u>S1</u>

(Fall semester only)

ACADEMIC INFORMATION – SAO NICE CAMPUS



MASTER LEVEL 1

• Finance track Upper Undergraduate Students (taught in English)	<u>Course List 24-25</u>	<u>Syllabi 24-25</u>	
• Data Science and Al for Business track Upper Undergraduate Students (taught in English - Fall semester only)	<u>Course List 24-25</u>	<u>Syllabi 24-25</u>	
Pre-requisites: Applications considered on exception	onal basis due to capad	city constrains.	

MASTER LEVEL 2 – MASTER OF SCIENCE

MSc programmes (all taught in English) for students who have completed their Bachelor studies (180 ECTS

 MSc in International Finance 	Course List 24-25	<u>Syllabi 24-25</u>	<u>Syllabi Electives S2</u> <u>23-24</u>

<u>Pre-requisites</u>: academic excellence (minimum B) in Fixed Income, Portfolio Management, Corporate Finance, Accounting. Previous experience in corporate finance or markets is a plus.

• MSc in Accounting & Finance	Course List 24-25	<u>Syllabi 24-25</u>	<u>Syllabi Electives S2</u> <u>23-24</u>
• MSc in Corporate Finance & Banking	<u>Course List 24-25</u>	<u>Syllabi 24-25</u>	<u>Syllabi Electives S2</u> 23-24

<u>Pre-requisites</u>: basics of accounting (what the 3 statements, i.e., balance sheet, income statement and cash flow statements, are), basics of valuation (how to do a basic discounted cash flow and multiples valuation), some knowledge about derivatives and option pricing would be an asset.

• MSc in Financial Engineering

Course List 24-25

Syllabi 24-25

<u>Eligibility</u>: for QTEM and Double Degree students only

<u>Pre-requisites</u>: BA degree in Finance, solid academic finance background and academic excellence (A/B+) in mathematics econometrics, statistics, derivatives, (A) in Portfolio Management and Fixed income, analyses risk & performance. Proficiency in linear algebra, probability and real analysis is mandatory.

SUMMER PROGRAMME

The Business of Luxury – from 23 June to 4 July 2025

Fully taught in English, this intensive 6 ECTS credit (3 international credits) International Summer Programme offers the opportunity to get closer to the luxury field whilst putting in direct practice some of the learnings from the French Riviera ecosystem. The program is open to graduate students and selected upper undergraduate students (Bachelor 3 or 4).

Nomination/Registration d	<u>leadline:</u>	Summer Programme brochure	Course description
Application deadline: March 20th 2024	NE	W FORMAT FOR SUMMER PROGRA	MME 2025
	- //	NFORMATIONS TO BE ANNOUNCED	SHORTLY –

PRACTICAL INFORMATION - ISO

ACCOMMODATION

Once accepted in the EDHEC exchange programme, the International Students Office will contact you personally to inform you about available accommodation options for both Lille and Nice campuses. These options are on a first come, first serve basis so it is best to reserve early as student housing is on high demand.

LILLE CAMPUS



Exceptional site of 21 acres, Lille campus is located in the heart of the Greater Lille metropolis, few minutes away from Lille's 2 train stations, the campus has been designated to meet the highest international standard.

Accommodation: on-campus

An on-campus accommodation is available in the EDHEC residence. 2 options are: kots and private studios. We suggest other off-campus options when offers are made available to us.





Prior to your departure, please check on the **French Ministry of Foreign Affairs** whether you are required to apply for a visa or not. If you do not have a European passport, you must have a visa to study in France (even if you have a residence permit from a European country).

HEALTH/MEDICAL SERVICES

HEALTH INSURANCE IS MANDATORY TO BE ABLE TO STUDY IN FRANCE

EU students

A European Health Insurance Card (EHIC) valid for the whole duration of your stay is required. If you do not have an EHIC, you must purchase a private insurance covering you for the whole duration of your stay.

NICE CAMPUS



EDHEC Business School's Nice Campus is located in an elegant and modern complex overlooking the Mediterranean Sea in the vicinity of the Nice Côte d'Azur International Airport. Inaugurated in 2013, the upgraded campus offers an excellent environment for learning and research, with completely renewed lecture theatres, conference rooms, classrooms...

Accommodation: off-campus

Only off-campus accommodation is available.



Exchange students are requested to provide the International Students Office with all official mandatory documents on the day of the Welcome Session (Please refer to your e-mails). Students who do not provide these documents cannot be accepted.

Non-EU students

If you are staying at EDHEC for one semester, you should purchase a private insurance covering you for the whole duration of your stay.

If you are staying at EDHEC for two semesters, you should apply to the French social security.

The International Students Office will provide you with more details upon your arrival to France.

FREQUENTLY ASKED QUESTIONS

EXPECTED ARRIVAL DATE?

Arrive about one / two days prior to the orientation session. Late arrivals are not accepted.

WHAT KIND OF ORIENTATION, IF ANY, DO YOU PROVIDE?

The International Students Office offers an **Orientation session** which includes social activities and informational meetings. (Residence permit, medical coverage/care in France, academic information, etc.).

WHAT TEACHING METHODS ARE USED?

Tutorials, lectures, workshops, seminars. For more information consult the course syllabi. A laptop is required to study at EDHEC, student will have to use it for group works and for courses (avoid Tablets, Ipad, Chromebook) and preferably use Windows.

WHAT IS THE REGULAR WORKLOAD?

We ask Simple Exchange students for a min. of 20 ECTS/semester workload; however, students' home university decides on additional ECTS requirements for their students. Double Degree seeking students follow all courses in their study programme like regular EDHEC students. Regular (and maximum) workload per semester for EDHEC students is 30 ECTS.



CAN I CHANGE MY COURSE CHOICE AFTER THE BEGINNING OF CLASSES?

NO. It is not possible to change course choice after add/drop period or beginning of the classes. We strongly advise students to carefully review the syllabus of each course before choosing, and to consult your home university coordinator before making a definite choice.

Once the Learning Agreement is approved/signed by your home institution, the modification of your course choice is not allowed.

WHAT IS THE GRADING SYSTEM USED?

Scale from 0 to 20, where 10 is a passing grade = you obtain credits. Below 10 it is a fail = no credits awarded.

IS THE PLANNING DEFINITE?

NO. The planning is flexible and could be subject to modifications. We advise students to check their schedule on a daily basis. You are expected to stay until the last day of the semester!

IS CLASS ATTENDANCE MANDATORY?

YES. Attendance is mandatory. Early leave is not allowed students must stay for the entire exchange period. Attendance in classes is vital as it is not only in the best interest of the student to attend regularly, but it also guarantees that groups function properly. Long sick leave must be justified by a medical report **In certain cases of unexcused absence, students may be refused permission to sit their final exams.**

DO YOU OFFER MAKE-UP / RE-SIT EXAMS?

YES. Exact schedule will be communicated to the students during their exchange. Re-sit exams cannot be taken outside of EDHEC Lille or Nice Campus.

- There are **NO** re-sit exams for French classes.
- Fall semester (sem. 1), re-sit in early spring
- Spring semester (sem. 2), re-sit in early summer

WHEN DO STUDENTS RECEIVE THEIR TRANSCRIPTS?

Students have access to their grades and official transcripts via their web Aurion account. Official transcripts are sent to home university by email **ONLY** upon students request.

- Fall semester: mid-end February.
- Spring semester: end June/July

WHAT ARE THE FACILITIES/SERVICES AVAILABLE TO STUDENTS?

- · Computers and wireless internet access on-campus Library
- Photocopy machines and printers
- · On-campus cafeteria & restaurant in Nice
- · 3 on-campus restauration options in Lille
- Sports facilities

Each exchange student is given an email account upon arrival.

DO EXCHANGE STUDENTS HAVE ACCESS TO EDHEC CAREER CENTER?

Exchange students will have the opportunity to participate in several corporate events (e.g. job & company presentations) but do not have access to the EDHEC database. Please note that EDHEC cannot sign any placement contract for Simple exchange students and French companies. Students must make arrangements with their home university. Visa procedure during the internship period should be checked with the French Embassy in the home country.

FOR FURTHER INFORMATION CONTACT:

Study Abroad Office (SAO) for academic matters or International Students Office (ISO) for practical matters.